MQHS Board of Directors Meeting Minutes

July 14, 2020

Meeting called to order: 5:53 PM **Note Taker**: Meike Krug

Location: MQHS Board Room

Attendees: Andrea Voss, Donna Blair, Meike Krug, Colette Trudeau, Randy Reber, Nadine, Bob Enns, CEO Janice Silver

Absent: Darlene Kelly

Action: Acceptance of Agenda with edits No CEO Report
Accepted: Yes M/S: Meike, Donna

Action: Acceptance of Previous Minutes
Accepted: Yes M/S: Donna, Meike

Action: Chief Executive Officer Report – As read by Janice Silver
Accepted: M/S:
None in place of Bob Enns report

Action: Acceptance of Departmental Reports
Accepted: M/S:

Action: New Business:

Colette Trudeau reinstated into the board.
- $2.00 membership fee paid.
- Accepted the Secretary position.

Bob Enns presentation.
- Review of 2019 Consolidated Audit Report for all entities.
- Review of Report to Management

Nadine updated the board:
- The draft audit for 2020 should be ready mid-August
- More streamlined accounting – consistent chart of accounts across the entities
- June financial statements are ready and will be mailed to the board tomorrow.
- Purchase Order system needs to be put in place to avoid duplicate payments – especially as we grow
    - Will be part of the financial policy that will be in place before the end of the year.

Recognition Plaque perimeters

- Longest standing board member – Henri
    - Biography to be developed by Randy and Donna
- Current Board Members – slider frames

Board member posting

- Tracey to send the link the posting from LinkedIn.

Next Meeting Date/Time:

Will look into strat planning for late September Early October
Zoom meeting – 5:30 August 12th Tracey to set up

Meeting adjourned at 7:17 pm

Accepted: M/S: Donna, Andrea