Ph: 604.820.3324 Fx: 604.820.2175 Web: www.mqhs.ca Mail: PO Box 3563, Mission, BC, V2v4L1

Mamele'awt Qweesome Housing Society (MQHS)
General Meeting Minutes

Held: January 18, 2022, at 5:30 pm
Location: Via Zoom
Notice Given: January 13, 2022, via email.

Board Members:
Present: Andrea Voss, Colette Trudeau, Antonia Nicholas, Donna Blair joined 7:00 pm
Absent: Darlene Kelly

Others Present:
Chief Executive Officer: Janice Silver
Notetaker: Tracey Goodwin

Proceedings:

Madame Chair established quorum present 3 of 4 Directors are in place

Meeting called to order: 5:45 pm

MOTION to accept the Agenda; was seconded and passed.

MOTION to accept Previous Minutes; was seconded and passed.

Chief Executive Report: As read by Chief Executive Officer Janice Silver, detailed report posted, brief below.

Property update: reported on Waterstone, Yalestone and Riverstone. Permissive taxes and, the new development on Spadina Avenue

HR/Staffing: Executive coaching continues, HR Subcontract continues, working on procedures at regular management meetings. Team meeting implemented and held monthly for all sites. HR Bamboo fully implemented

CEO education/training update: has now completed 2 of the 4 courses, continuing with Executive Coaching with Mike Sambrook,

Community Transformation Funding: submitted a second application to the Community Transformation Centre for $48,000. Funds would have two components: 1. Contract with ProCOAL Consulting 2. Contract with Brackish Consulting

Collaboration/ Partners: CEO continues working within MQHS committees

WorkSafe update: they have completed a full investigation in to Bullying and Harassment accusations, the allegations proved false, revised, and implemented a detailed 'Bullying and Harassment' policy that was signed by all employees

The Board thanked CEO for a well-prepared report and congratulated her on successful course completion

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New Business:

- Department Reports
- Presentation/Overview by CEO

New Business discussion items

Department Reports: As read by Chief Executive Officer Janice Silver, Tenant Relations and Maintenance department reports posted on Director's webpage

Presentation/Overview by CEO: Chief Executive Officer Janice Silver reviewed resources available to Tenants on MQHS website. The Board viewed Resident Resource section and all interactive online forms available to Tenants. The Board viewed FAQ section and newly added complaint procedure policy

Madame Chair reviewed the Board Code of Ethical Conduct, defining conflict of interest and how to avoid

Board Members will conduct CEO evaluation before next General Meeting. CEO to forward previous evaluation

Members adjourned meeting: 7:16 PM

Next Meeting: Monday April 11 @ 6:00 pm – MQHS Finance Manager to attend

Carry forward items for Agenda:
Addendum to Policy – conflict resolution
Board Dues