Ph: 604.820.3324 Fx: 604.820.2175 Web: www.mqhs.ca Mail: PO Box 3563, Mission, BC, V2v4L1

Mamele'awt Qweesome Housing Society (MQHS)
Special General Meeting Minutes

Held: August 9, 2022, at 6:00 pm
Location: MQHS Office 34110 Lougheed Highway and Via Zoom
Notice Given: July 26, 2022, via email.

Board Members:
Present: Andrea Voss, Donna Blair, Antonia Nicholas
Via Zoom: Darlene Kelly, Colette Trudeau

Others Present:
Chief Executive Officer: Janice Silver

Notetaker: Tracey Goodwin

Proceedings:
Madame Chair established quorum present
Meeting called to order at 6:11 pm

MOTION to accept the agenda; was seconded and passed.

MOTION to accept Previous Minutes; was seconded and passed.

Chief Executive Report: As read by Chief Executive Officer Janice Silver, detailed report posted, brief below.

Property updates: Waterstone/Yalestone reduction in vacancy losses | Riverstone Opening ceremony held, great celebration! | Spadina Avenue continue monthly meetings, in final stages with City for building permit | Annual renewals are taking place for all Mission properties

HR/Staffing: ProCoal emphasis on Tenant Relations review of job descriptions, roles and responsibilities. Continue work on Policy and Procedures and operations manual

CEO has completed the final course for the Charted Housing Professional Program

Training: Tenant Relations received ARCORI training | A two-day Strategic Planning / Team Development session took place with all employees

Permissive Tax Exemption: received exemption for Waterstone, Miranda, St'at'xwaya and To'o. Still waiting on response for the Riverstone. Continue to be in hold pattern with Abbotsford they are still reviewing their policy, which will require us to pay taxes again this year

Finance: Received Extraordinary Expense funding through AHMA to purchase the upgraded accounting software SAGE 300

The Board thanked CEO for a well-prepared report and congratulated her on successful course completion

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New Business:

Deficit

MQHS did not receive affordable housing tax exemption from the City of Abbotsford which will require MQHS to pay taxes on Yalestone property again this year.

Budgets prepared by Finance Manger reflecting the current deficit along with solution scenarios was presented for the Board to decide and approve which scenario to move forward with to rectify the Yalestone property deficit

MOTION: to accept and approve scenario 2 budget as presented was seconded and passed by all members unanimously

Members adjourned meeting: 7:24 PM

Next Meeting: AGM Tuesday September 27 @ 6:00 pm